



**State of West Virginia**  
**CANDIDATE'S CERTIFICATE OF ANNOUNCEMENT FOR 2026 ELECTIONS**

**Important:** This form must be completed in full to be accepted.

Please read all the instructions on page 2 carefully.

1. **Date of Election:** ☐ Primary - May 12, 2026 ☐ General - November 3, 2026 ☐ Unexpired Term

2. **Name of Office Sought:** \_\_\_\_\_

3. **District / County / Circuit / Division / Gender:** \_\_\_\_\_  
(List all applicable for office sought; executive committee candidates must include gender)

4. **Candidate's Legal Name:** \_\_\_\_\_  
(First, middle, and last name)

5. **Candidate's Name to appear on Ballot:** \_\_\_\_\_  
(Limited to 25 characters)

6. **I am a Current Resident and Legally Qualified, Registered Voter of the County of:** \_\_\_\_\_  
**6.a. Magisterial District:** \_\_\_\_\_  
(County Commission and Board of Education candidates)

7. **Current Legal Residence Address:** \_\_\_\_\_  
(Do not enter a P.O. Box)

8. **Mailing Address:** \_\_\_\_\_  
(If different from residence address)

**Email Address:** \_\_\_\_\_  
(For public use)

**Campaign Phone:** \_\_\_\_\_  
(For public use)

**Campaign Committee Name:** \_\_\_\_\_  
(If applicable)

**Daytime Phone:** \_\_\_\_\_  
(For public use)

**Campaign Website:** \_\_\_\_\_

9. **For Partisan Elections only:** I am a member of and Affiliated with the \_\_\_\_\_ Political Party.  
By filling out this space, I hereby certify and attest that I am a member of and affiliated with this political party as evidenced by my current voter's registration, and I have not been registered as a member of another political party within sixty (60) days of this date, pursuant to W. Va. Code §3-5-7(d)(6).

10. **For candidates for County Board of Education:** I swear and affirm that I have not been convicted of an offense under §61-8A-1 et seq., §61-8B-1 et seq., or §61-8C-1 et seq. of this code in which the victim was a minor.

**I swear and affirm that I am a candidate for this office in good faith, meet all constitutional and statutory qualifications to seek and hold the office sought, am eligible and qualified to hold this office, and that the information provided on this form is true.**

\_\_\_\_\_  
Candidate's Signature (Must be notarized)

\_\_\_\_\_  
Date

**[ Notary Public Use Only ]**

State of \_\_\_\_\_, County of \_\_\_\_\_

Subscribed and sworn before me this \_\_\_\_\_ day of

\_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Signature of Notary Public or official authorized to give oaths.



## **Information for Completing Candidate's Certificate of Announcement**

Any eligible person seeking nomination or election to an office or political party position to be filled by election in any primary or general election held within the state shall file a certificate of announcement declaring his or her candidacy for the nomination or election to the office. <sup>1</sup>

### **IMPORTANT REMINDERS**

1. YOUR SIGNATURE MUST BE NOTARIZED.
2. YOU ARE SWEARING TO THE TRUTH OF THE INFORMATION PROVIDED.

### **THIS IS YOUR NOTICE OF THE BALLOT DRAWING**

**Your position on the ballot will be determined by RANDOM DRAWING at 9:00 A.M. FEBRUARY 24, 2026.** Each county clerk will begin a drawing for ballot positions for all offices at this time. You *or* your representative may attend.

### **INSTRUCTIONS**

1. Check the box beside the date of the election on which the candidate seeks to appear on the ballot.
2. Enter the name of the office sought.
3. Enter the district from which the office sought is elected.
  - a. Candidates must enter a district if seeking any of the following offices: U.S. House of Representatives, State Senate, House of Delegates, State Executive Committee, District Executive Committee (Congressional, Senatorial and Delegate), Conservation District Supervisor, Greater Huntington Park & Recreation District, State Executive Committee or District Executive Committee (Congressional, Senatorial and Delegate).
  - b. Candidates must enter a circuit and division number if seeking any of the following judicial offices: Justice of the Supreme Court, Circuit Court Judge, Family Court Judge, and Magistrate.
4. Enter the full legal name of the candidate; this must include first, middle, and last name.
5. Enter the exact name the candidate desires to appear on the ballot, subject to the limitations prescribed in W. Va. Code §3-5-13 and WV CSR §153-14. (No more than 25 characters)
6. Enter the County of which the candidate is a resident and legally qualified voter.
  - a. County Commission, Board of Education and County Executive Committee candidates must enter the magisterial district in which they reside at the time of filing.
7. Enter the house number, street name, city, state, and zip code of the address at which the candidate legally resides at the time of filing. (Do not enter a P.O. Box)
8. Enter the candidate's mailing address, if different than residence address.
9. **For Partisan Elections only:** The name of the candidate's political party, as registered. The candidate must not have been registered as a voter affiliated with any other political party for a period of sixty (60) days before the date of the filing announcement. (Board of Education, Conservation District Supervisor, Greater Huntington Park and Recreation District and judicial candidates should not list political affiliation.)
10. **For candidates for County Board of Education:** By signing the certificate of announcement, the candidate swears and affirms that they have not been convicted of an offense under §61-8A-1 et seq., §61-8B-1 et seq., or §61-8C-1 et seq. of this code in which the victim was a minor.

## Information for Completing Candidate's Certificate of Announcement

### OTHER REMINDERS

1. **Pay the appropriate filing fee to the appropriate office.**
2. **File your certificate of announcement within the filing period.** Filings received or postmarked before Monday, January 12, 2026, will be returned. Filings for all offices must be received by the correct filing officer or postmarked by the U.S. Postal Service no later than midnight on Saturday, January 31, 2026.
3. **Do not file for more than one office.** If you file for more than one office and fail to withdraw from all but one office before the close of the filing period, you will not be placed on the ballot for any office.<sup>1,2</sup>
4. **If you decide to withdraw, you must do so by filing an application by the deadline.** February 17, 2026 is the last day for your withdrawal to be received by the filing officer to remove your name from the primary election ballot.<sup>2</sup>
5. **File your personal financial disclosure form with the West Virginia Ethics Commission within 10 days of filing your certificate of announcement.** You may download this form at [ethics.wv.gov](https://ethics.wv.gov) or request it by calling the Ethics Commission at 304-558-0664. Candidates for federal offices and executive committees are not required to file.

**Filing fees and salaries are based on figures available at the time this form was published. They will be updated if the figures are changed prior to the start of the filing period.**

### FILING FEES AND SALARY BY OFFICE<sup>3, 4, 5, 6, 7</sup>

| Office                                                   | Filing Fee | Salary       |
|----------------------------------------------------------|------------|--------------|
| U.S. Senate                                              | \$1,740.00 | \$174,000.00 |
| U.S. House of Representatives                            | \$1,740.00 | \$174,000.00 |
| Justice of the Supreme Court of Appeals (Unexpired Term) | \$1,496.00 | \$149,600.00 |
| Judge of the Intermediate Court                          | \$1,425.00 | \$142,500.00 |
| Circuit Court Judge (Unexpired Term)                     | \$1,386.00 | \$138,600.00 |
| Family Court Judge (Unexpired Term)                      | \$1,039.50 | \$103,950.00 |
| State Senate                                             | \$240.00   | \$24,000.00  |
| House of Delegates                                       | \$120.00   | \$24,000.00  |
| State Executive Committee                                | \$20.00    | --           |
| GH Park and Recreation District                          | \$10.00    | --           |

Individuals seeking the county level offices listed below file their Certificate of Announcement and filing fee with the county clerk's office and should not file with the Secretary of State. Please contact your county clerk for filing fees and instructions. County clerks' phone numbers can be found on page 6.

| Office                                                                    | Filing Fee                                                       |
|---------------------------------------------------------------------------|------------------------------------------------------------------|
| Board of Education                                                        | \$25.00                                                          |
| Conservation District Supervisor                                          | \$10.00                                                          |
| County Executive Committee                                                | \$10.00                                                          |
| District Executive Committee<br>(Congressional, Senatorial, and Delegate) | \$5.00                                                           |
| County Commission                                                         | 1% annual salary and<br>salary based on county<br>classification |

## Information for Completing Candidate's Certificate of Announcement

### STATUTORY AND CONSTITUTIONAL QUALIFICATIONS BY OFFICE

#### **U.S. Senate<sup>8, 9</sup>**

Term: 6 years

Minimum Age: 30 years old

Residence: Must be a citizen of the U.S. for 9 years *and* resident of West Virginia when elected.

#### **U.S. House of Representatives<sup>9, 10</sup>**

Term: 2 years

Minimum Age: 25 years old

Residence: Must be a citizen of the U.S. for 7 years *and* a resident of West Virginia when elected

#### **Justice of the Supreme Court of Appeals**

**Unexpired Term – Division 1<sup>11, 12, 13</sup>**

Term: 6 years

Minimum Age: 30 years old

Residence: Must be a citizen of West Virginia for 5 years prior to election

Requirements: Must be in good standing with the WVSB; and admitted to practice law for at least 10 years prior to election

#### **Justice of the Supreme Court of Appeals**

**Unexpired Term – Division 2<sup>11, 12, 13</sup>**

Term: 2 Years

Minimum Age: 30 years old

Residence: Must be a citizen of West Virginia for 5 years prior to election

Requirements: Must be in good standing with the WVSB; and admitted to practice law for at least 10 years prior to election

#### **Judge of the Intermediate Court of Appeals<sup>11, 12, 13</sup>**

Term: 10 years

Minimum Age: 30 years old

Residence: Must be a citizen of West Virginia for 5 years prior to election

Requirements: Must be in good standing with the WVSB; and admitted to practice law for at least 10 years prior to election

#### **Circuit Judge<sup>23, 24, 25</sup>**

Term: Unexpired Term

Minimum Age: 30 years old

Residence: Must be a citizen of West Virginia for 5 years – must reside in the circuit served while in office

Requirements: Must be in good standing with the WVSB; and admitted to practice law for at least 5 years prior to election

#### **Family Court Judge<sup>24, 26</sup>**

Term: Unexpired Term

Minimum Age: 30 years old

Residence: Must be a citizen of West Virginia for 5 years prior to election – must reside in the circuit served while in office

Requirements: Must be in good standing with the WVSB; and admitted to practice law at least 5 years prior to election

#### **State Senate<sup>11, 13, 14, 15, 16</sup>**

Term: 4 years

Minimum Age: 25 years old

Residence: Citizen of West Virginia for 5 years prior to election; Resident within the district or county from which elected for 1 year prior to election. No candidate is eligible to file residing in the same county and within the same district already represented by a seated senator.

#### **House of Delegates<sup>13, 14, 15</sup>**

Term: 2 years

Minimum Age: 18 years old

Residence: Resident within the district or county from which elected for 1 year prior to election.

#### **State Executive Committee<sup>17</sup>**

Term: 4 years

Restriction: No more than two committee members can be elected from the same county

#### **Greater Huntington Park and Recreation District<sup>18</sup>**

Term: 6 years

Minimum Age: 18 years old

Residence: Must reside in the district served

#### **Board of Education<sup>19</sup>**

Term: 4 years

Minimum Age: 18 years old

Residence: Must reside in an open magisterial district

Requirements: Must have a high school education or equivalent. Training is required prior to taking office

#### **County Commission<sup>20, 21</sup>**

Term: 6 years

Minimum Age: 18 years old

Residence: Must reside in an open magisterial district

#### **Conservation District Supervisor<sup>22</sup>**

Term: 4 years

Minimum Age: --

Residence: --

Requirements: Must own land in the district served and have education or experience in conservation.

#### **District Executive Committee<sup>17</sup>**

**(Congressional, Senatorial, and Delegate)**

Term: 4 years

Restriction: Does not apply to single-county senate or delegate districts

#### **County Executive Committee<sup>19</sup>**

Term: 4 years

Minimum Age: --

## Information for Completing Candidate's Certificate of Announcement

### OFFICE OF THE SECRETARY OF STATE

Office of the Secretary of State  
1900 Kanawha Blvd. E  
Building 1, Suite 157K  
Charleston, WV 25305  
Phone: (304) 558-6000  
Fax: (304) 558-0900  
Toll Free: (866) 767-8683  
Email: [elections@wvsos.gov](mailto:elections@wvsos.gov)  
Website: [www.sos.wv.gov](http://www.sos.wv.gov)

### COUNTY CLERK PHONE NUMBERS

|            |              |            |              |            |              |
|------------|--------------|------------|--------------|------------|--------------|
| Barbour    | 304-457-2232 | Jefferson  | 304-728-3386 | Pleasants  | 304-684-3542 |
| Berkley    | 304-264-1989 | Kanawha    | 304-357-0130 | Pocahontas | 304-799-4549 |
| Boone      | 304-369-7330 | Lewis      | 304-269-8215 | Preston    | 304-329-0070 |
| Braxton    | 304-765-2833 | Lincoln    | 304-824-3336 | Putnam     | 304-586-0202 |
| Brooke     | 304-737-3661 | Logan      | 304-792-8600 | Raleigh    | 304-252-8681 |
| Cabell     | 304-526-8625 | Marion     | 304-367-5445 | Randolph   | 304-636-0543 |
| Calhoun    | 304-354-6725 | Marshall   | 304-845-1220 | Ritchie    | 304-643-2164 |
| Clay       | 304-587-4259 | Mason      | 304-675-1997 | Roan       | 304-927-2860 |
| Doddridge  | 304-873-2631 | McDowell   | 304-436-8544 | Summers    | 304-466-7104 |
| Fayette    | 304-574-4225 | Mercer     | 304-487-8338 | Taylor     | 304-265-1401 |
| Gilmer     | 304-462-7641 | Mineral    | 304-788-3924 | Tucker     | 304-478-2414 |
| Grant      | 304-257-4550 | Mingo      | 304-235-0330 | Tyler      | 304-758-2102 |
| Greenbrier | 304-647-6602 | Monongalia | 304-291-7230 | Upshur     | 304-472-1068 |
| Hampshire  | 304-822-5112 | Monroe     | 681-272-0501 | Wayne      | 304-272-6362 |
| Hancock    | 304-564-3311 | Morgan     | 304-258-8547 | Webster    | 304-847-2508 |
| Hardy      | 304-530-0250 | Nicholas   | 304-872-7820 | Wetzel     | 304-455-8224 |
| Harrison   | 304-624-8613 | Ohio       | 304-234-3750 | Wirt       | 304-275-4271 |
| Jackson    | 304-373-2250 | Pendleton  | 304-358-2505 | Wood       | 304-424-1860 |
|            |              |            |              | Wyoming    | 304-732-8000 |

### FOOTNOTES

1. W. Va. Code § 3-5-7.
2. W. Va. Code § 3-5-11.
3. W. Va. Code § 3-5-8.
4. W. Va. Code § 4-2A-2.
5. 2 U.S. Code § 4501.
6. W. Va. Code § 18-5-4.
7. W. Va. Code § 7-7-4
8. U.S. Const. art. I, § 3.
9. W. Va. Code § 3-1-15.
10. U.S. Const. art. I, § 2.
11. W. Va. Const. art. IV, § 4.
12. W. Va. Const. art. VIII, § 7.
13. W. Va. Code § 3-1-16.
14. W. Va. Const. art. VI, § 3.
15. W. Va. Const. art. VI, § 12.
16. W. Va. Code § 1-2-1.
17. W. Va. Code § 3-1-9.
18. H.D. 3004, 2001 Reg. Sess. (W. Va. 2011)
19. W. Va. Code § 18-5-1b.
20. W. Va. Const. art. IX, § 10.
21. W. Va. Code § 3-1-17.
22. W. Va. Code § 19-21A-7.
23. W. Va. Const. art. VIII, § 5.
24. W. Va. Const. art. VIII, § 7.
25. W. Va. Code § 3-1-17.
26. W. Va. Const. art. VIII, § 16.